

**Alcohol Vendors EXPRESSION OF INTEREST FORM**

Frost and Fire Saturday 21 June 2025

Forbes Ski Dam | 4pm – 10pm | Anticipated attendance 3000

Stallholder registration fee: \$150

**Closing date for EOIs: 5pm, Wednesday 30 April 2025**

Email: [community@forbes.nsw.gov.au](mailto:community@forbes.nsw.gov.au)



Business name: \_\_\_\_\_

Nature of product: \_\_\_\_\_

Stall name (if different): \_\_\_\_\_

Contact person (primary and person who will be on site for the event): \_\_\_\_\_

Mobile number: \_\_\_\_\_

Contact person (secondary): \_\_\_\_\_

Mobile number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Site type:  Truck/trailer     Site only    Dimensions of vehicle (height, depth & width in metres):  
 Photo attached of your setup

Power required (if yes, please specify requirements):    Y  / N

Registration number/s for all vehicles accessing site: \_\_\_\_\_

Estimated Hours required to set up:

(arrival times slot will be allocated to you according to your set up time between 10am and 2pm)

**CONDITIONS OF PARTICIPATION:**

To be eligible for consideration, you are required to provide us with the following:

- 1. Vendors Conditions of Participation form completed and returned  will be provided
- 2. Certificate of Currency for Public Liability Insurance \$20 million  attached
- 3. Food Safety Certificate  attached
- 4. Forbes Shire Council Debtor form completed and returned if required  attached
- 5. RSA Certificates for all staff who will be operating and working in the bar  will be provided
- 6. Event liquor licence  will be provided

Signature: \_\_\_\_\_

## CONDITIONS OF ENTRY

1. Stallholders bump in time will be specified in a Conditions of Participation document to follow.
2. Stallholders must report to marked event staff for sign-in and site allocation, prior to commencing setup.
3. Stallholders consent to Council's Heath Surveyor undertaking a food shop inspection. A current Food Safety Certificate must be displayed.
4. All vehicles must be moved off event site by the specified time in the Conditions of Participation (to follow) and remain off-site for the duration of the event.
5. A representative from each stall must attend the pre-event briefing.
6. Stalls must be set up and ready for trade by the required time.
7. Stalls must remain open for the duration of the event until 10pm.
8. Stallholders must bring all equipment required (e.g. tent, table, extension lead, additional lighting) and are responsible for their own property for the duration of the event setup, operation and pack down.
9. Stallholders commit to using safe work methods and ensuring the safety of their allocated site.
10. Stallholders must report any concerns or safety hazards to marked event staff as soon as possible.
11. Stallholder registration fee is required by Friday 7 June 2024, payable to:
12. Forbes Shire Council - BSB: 032 822 | Account: 000102

Please note that completion of this form does not constitute a booking for this event. Event organisers will assess the applications and based on the event requirements and theme will select relevant vendors. This decision is final, and no correspondence will be entered into.

Signature: \_\_\_\_\_

